**Interim Pastor: Position Description**

Hours per fortnight: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term of Interim Pastorate: \_\_\_\_\_\_\_\_\_\_ months commencing \_\_\_\_\_\_\_\_\_\_

**Interim Pastoral leadership duties** [alter to context]

* Oversight of regular and special worship services:
  1. Oversight of Sunday service structure and content
  2. Oversee pulpit supply, preaching plan, communion roster and service themes
  3. On average preach at least \_\_\_\_\_\_\_\_ (\_) Sundays per month
  4. Lead the Worship Ministry team
  5. Engage regularly with Elders regarding #1-2
* Attend Elders’ and Leadership Team meetings
* Provide constructive and inclusive support of individual church and ministry leaders, and be available as a resource person for the \_\_\_\_\_\_\_\_\_\_\_\_[church seniors, adult, youth, and children’s] ministries.
* Provide pastoral care to those who are linked to our congregation as the need arises.
* Support and pastoral care of people participating in church and community ministries.
* Promote evangelism, discipleship, prayer ministries and overseas mission at \_\_\_\_\_\_ Church.
* Maintain current BUNZ Baptist Registration.
* Assist the church in maintaining ties with the churches of \_\_\_\_\_\_\_\_\_ (insert region/city) and the regional Baptist churches, and the wider Baptist family. This includes attending pastors’ cluster meetings, Regional Association events, and the annual national Baptist Hui.
* \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Key relationships:** [alter to context]

* Elders
* Ministry leaders
* Church staff
* Other local pastors/ministers
* Regional Leader and Association staff
* Church Trust Chair

**Review date:**

* The duties listed in this job description are to be reviewed at the 3 month ministry review, and subject to agreement by all parties may be amended as required.

**Signed by:** Interim Pastor: Date:

Church Leader: Date: