**Transition Pastor: Position Description**

Hours per fortnight: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Term of Transition Pastorate: \_\_\_\_\_\_\_ months commencing ­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Transition Pastoral leadership duties** [alter to context]

1. Pastoral leadership:
* Oversight of regular and special worship services:
	1. Oversight of Sunday service structure and content
	2. Oversee pulpit supply, preaching plan, communion roster and service themes
	3. On average preach at least \_\_\_\_\_\_\_\_ Sundays per month
	4. Develop and strengthen lay preaching capacity at \_\_\_\_\_\_\_\_\_BC
	5. Engage regularly with Elders regarding #1-2
* Attend Elders and Board meetings
* Meet regularly with individual church and ministry leaders.

Provide constructive and inclusive support of leadership, and be available as a resource person for the church ministries including [alter to context]**:**

* + Administration
	+ CAP
	+ Children and Youth
	+ Discipleship and Growth Groups
	+ Fellowship
	+ Worship
* Provide pastoral care to those who are linked to our congregation as the need arises.
* Promote evangelism, discipleship, prayer ministries and overseas mission at \_\_\_\_\_\_\_\_\_\_Church
* Maintain current Baptist Registration
* Assist the church in maintaining ties with the churches of the \_\_\_\_\_\_\_\_\_\_, the \_\_\_\_\_\_\_\_\_ Baptist Association churches, and the wider NZ Baptist Union. This includes attending pastors’ cluster meetings, Regional Association events, and the annual national Baptist Hui.
1. Facilitation of Transition process:
* Appoint the Transition Team in consultation with the Church Elders
* Training and ongoing coaching for the Transition Team
* Coaching for the Transition Team chairperson
* Assist the Transition Team to lead the congregation through the five developmental tasks of transition ministry
	+ Coming to terms with our church’s history.
	+ Renewing and strengthening leadership.
	+ Renewing denominational relationships.
	+ Discovering our identity.
	+ Preparing for the new future.

**Key relationships:** [alter to context]

* Elders
* Church staff
* Transition Team
* Ministry leaders
* Other local ministers
* Regional Leader and Association staff

**Review date:**

* The duties listed in this job description are to be reviewed at the 3 month ministry review, and subject to agreement by all parties may be amended as required.

**Signed by:**

Transition Pastor: Date:

Church Representative: Date: